



Dear Contractor,

In efforts to monitor construction and public works projects we would like to take time to share with you the mandatory requirements prior to working with Orange Unified School District on any construction and or public works projects effective January 30, 2015:

- California Public Contract Code Section 20111 requires that Public Works Projects over \$15,000.00, and Purchasing of Supplies or Equipment over \$86,000.00 be formally bid.
- Public Works Projects subject to prevailing wage law (Labor Code 1771) must meet the definition of a public work and are valued at \$1,000.00 or greater. Prevailing wage rate information can be found on the State of California Department of Industrial Relations web site at <http://www.dir.ca.gov/DLSR/PWD/>
- Senate Bill (SB 854) signed into law June 20, 2014, became effectively immediately. It established a new public works contractor registration program which will collect fees to fund compliance monitoring and enforcement, determine prevailing wage and public works coverage, and hear enforcement appeals. Contractors need to be registered and qualified by the Department of Industrial Relations (DIR) in order to bid on, be listed in a bid proposal for, or engage in the performance of any contract for public work. (<http://www.dir.ca.gov/Public-Works/PublicWorks.html>)
- No contractor or subcontractor may work on a public work project unless registered with Department of Industrial Relations (DIR) by March 1, 2015. The District will not issue a Purchase Order without the PWC-100 form completed and submitted to the DIR.
- The Agency awarding the contract for a public works project must notify Department of Industrial Relations (DIR) within five (5) days by completing the PWC-100 form online (<https://www.dir.ca.gov/pwc100ext/>) this requirement now applies to all public works projects that are subject to the prevailing wage requirements of the Labor Code, regardless of size or funding source.
- The Agency must have current California Contractors License: <http://www.cslb.ca.gov/>
- The Agency must be free of any debarment State and Federal:
State Debarment: <http://www.dir.ca.gov/dlse/debar.html>
Federal Debarment EPLS: <https://www.sam.gov/portal/SAM/#1>
- The Agency must meet Orange Unified School Districts vendor requirements located at our district website under Vendor Information: http://www.orangeusd.k12.ca.us/support_svcs/index.asp

If you have any questions please contact the Purchasing Department. We look forward to working with you.

Sincerely,


Edgar Manalo
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Orange Unified School District

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