

Business and Non-Instructional Operations

Risk Management/Insurance

The Board of Education supports a risk management program that protects District resources and promotes the safety of students, staff and the public.

The Superintendent or designee shall establish a risk management program that uses effective safety and loss control practices. The District shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection. To determine the most economical means of insuring that the District is consistent with required services, the Superintendent or designee shall annually review the District's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance or a combination of these means.

The insurance program shall include, but not be limited to:

1. Fire and Damage Insurance (building and equipment)
2. Fire & Property Damage Insurance (buses & automotive vehicles)
3. Workers Compensation Insurance
4. Fidelity Bond Insurance
5. Liability Insurance

Where possible, insurance may be placed through:

1. Full time insurance agents who are qualified for the specific insurance program
2. Full time agents who qualify for other requirements which may be established by the District to meet specific situations or needs
3. A joint powers agency
4. Self insurance program

The Board of Education reserves the right to remove an insurance agent-of-record or a participating agent whenever, in the judgment of the Board, such action becomes desirable for the best interests of the District.

**Bonding**

The Board recognizes that prudent trusteeship of the resources of the District dictate that employees responsible for the safekeeping of District moneys and property be bonded.

The District shall be indemnified against loss of money and property by bonding of employees holding positions which have extensive access to property and money.

Such bonds shall be subsumed under a blanket bond. The Board shall bear the cost of bonding each employee required to be bonded by this policy. (E.C. 41021)

To attempt to minimize the District's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures and the timely handling of claims. The Superintendent or designee shall ensure that these policies and related procedures are enforced fairly and consistently. (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 3320 - Claims and Actions Against the District) (cf. 4030 - Nondiscrimination in Employment) (cf. 4119.11/4219.11/4319.11 - Sexual Harassment) (cf. 4132/4232/4332- Publication or Creation of Materials) (cf. 4157.1/ 4257.1/4357.1 - Work-Related Injuries) (cf. 4158/4258/4358 - Employee Security) (cf. 5141.4 - Child Abuse Reporting Procedures) (cf. 5145.3 - Nondiscrimination/ Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 6162.6 - Use of Copyrighted Materials) (cf. 9260 - Legal Protection)

Legal Reference:

EDUCATION CODE

- 17029.5 Contract funding; board liability
- 17565-17592 Board duties re property maintenance and control
- 32350 Liability on equipment loaned to District
- 35162 Power to sue, be sued, hold and convey property
- 35200-35214 Liabilities, especially:
- 35208 Liability insurance
- 35211 Driver training civil liability insurance
- 35213 Reimbursement for loss, destruction or damage of personal property
- 35214 Liability self-insurance
- 35331 Medical or hospital service for students on field trip
- 39837 Transportation of pupils to places of summer employment
- 41021 Requirement for employees' indemnity bonds
- 44873 Qualifications for physician (liability coverage)
- 49470-49474 District medical services and insurance

GOVERNMENT CODE

- 820.9 Board members not vicariously liable for injuries caused by District
- 989-991.2 Local public entity insurance

LABOR CODE

- 3200-4855 Workers' compensation

ORANGE UNIFIED SCHOOL DISTRICT  
Orange, California

Adopted: (7-88 10-93 7-96) 2-06